

Application for Employment

This application will remain active until the position is filled or closed. This application will not be considered unless fully completed. We are an equal opportunity employer. All applicable federal, state, and local laws will be followed to ensure consideration without regard to race, color, religion, sex, age, disability or other classification protected by law. We will make reasonable accommodations for persons with disabilities in accordance with applicable law. It is our intention that all qualified applicants be given equal opportunity and that selection will be made on job-related factors. Because of the volume of applications we receive, we cannot interview or respond to all applicants. We appreciate your interest in joining our team!



PERSONAL INFORMATION:								
Last Name				First			M.I.	Date
Street Address						Apartment/Unit #		
City				State			ZIP	
Phone				E-mail Address				
Best time to call: Day _____ Time: _____ Voice Mail: <input type="checkbox"/> Yes <input type="checkbox"/> No								
Referral Source	<input type="checkbox"/> Website		<input type="checkbox"/> Ad		<input type="checkbox"/> Employee		<input type="checkbox"/> Other	
Name of Employee who referred you: _____								
EDUCATION HISTORY:								
	Degree Attained	Years Attended	Major	GPA	Name of School		City, State	
High School			Not Applicable					
College								
Other								
DEPARTMENT DESIRED: FULL TIME <input type="checkbox"/> PART TIME <input type="checkbox"/> DATE AVAILABLE : ___/___/_____								
<input type="radio"/> Housekeeping				<input type="radio"/> Security				
<input type="radio"/> Guest Services				<input type="radio"/> Maintenance				
<input type="radio"/> Food & Beverage				<input type="radio"/> Sales				
<input type="radio"/> Banquets				<input type="radio"/> Waterpark				
Wage Desired	\$	PER		Total Number of Hours Desired per Week				
AVAILABILITY:								
Tundra Lodge operates 7 days a week, 365 days a year, which includes, nights, weekends and holidays. Can you meet this requirement? <input type="checkbox"/> Yes <input type="checkbox"/> No								
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
From								
To								

EMPLOYMENT DATA:— List all employment for the last 10 years starting with the most recent employer. Also account for any periods of unemployment. If you have a resume, we would appreciate receiving it along with this completed application.

From MO/YR	To MO/YR	Employer's Name and Address	Immediate Supervisor's Name and Phone #	May we Contact	Position Title and Duties	Wage	Reason for Leaving

Have you ever been suspended, terminated, and/or forced to resign from employment?	YES <input type="checkbox"/> NO <input type="checkbox"/>	If yes, describe the circumstances.
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Military Experience: U.S. Armed Forces Yes No

Branch of Service	Years of Active Duty	Date of Separation	Rank

HAVE YOU EVER DONE ANY VOLUNTEER WORK? YES [] NO [] If yes, describe: (Omit any volunteer work which reflects your race, color, religion, age, sex, sexual orientation, marital status or disabilities)

LIST ANY HOBBIES YOU HAVE:

GENERAL INFORMATON

Are you 16 years of age or older? (work permit may be required)	YES <input type="checkbox"/> NO <input type="checkbox"/>	Are you 18 years of age or older? (work permit may be required)	YES <input type="checkbox"/> NO <input type="checkbox"/>
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Have you been convicted of a felony?	YES <input type="checkbox"/> NO <input type="checkbox"/>	If yes, when and under what circumstances
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Have you ever worked for this company before? YES NO Position/Dates:

Can you prove legal right to work in the U.S.? YES NO

Can you perform the essential functions of the position for which you are applying? YES NO If no, please explain. (If you have any question as to what functions are applicable to the position for which you are applying, please ask the interviewer before you answer this question).

Please list three (3) references not related to you:

Name	Address	Phone Number

DISCLAIMER AND SIGNATURE

By signing below, I certify that all information on this employment application and the attached documents is true and complete to the best of my knowledge. I authorize the company and its agents to verify all statements and information contained on such documents, and to contact any persons or entities necessary to do so. I release all such persons and entities from liability for providing this information to the company and its agents. I further acknowledge that any false, inaccurate or incomplete statement or representation made by me, either on this application, attached documents or in person, whenever or however discovered, to a representative or agent of Tundra Lodge shall be an independent and sufficient basis for Tundra Lodge to refuse to hire me or to terminate my employment if the falsification or omission is discovered after I become employed by Tundra Lodge.

I understand that this application and other company documentation provided to me now or at any time during my employment with Tundra Lodge are not contracts or other promises of employment. If I am offered employment by Tundra Lodge, I understand and agree that my employment will not be for any fixed duration, but rather will be an "at-will" employment relationship, subject to termination at any time and for any reason by either me or Tundra Lodge, with or without advance notice.

I also acknowledge that Tundra Lodge and its agents may conduct a background check on me and therefore will be obtaining consumer report(s) or investigative consumer report(s) about me. As part of such background check(s), I understand that Tundra Lodge and its agents may verify the accuracy of any and all information contained in this application and the attached documents, including credit, criminal record, educational, employment and references. I allow Tundra Lodge and its agents to obtain consumer report(s) or investigative consumer report(s) about any and all aspects of my background, whether during the application process or during my employment with the company, if any. I understand that any offer for employment is contingent upon the outcome of my background check, and that this application is not an offer of employment by Tundra Lodge.

I understand that I am required to abide by all rules and regulations of the company. I have read, understand, and by signing below agree to all of these statements.

Signature:

Date:

FOR OFFICE USE ONLY:

Routed: Yes _____ No _____

Routed To: _____ Date Routed: _____

Interviewed: Yes _____ No _____ Name of Interviewer: _____
If yes, please attach interview notes.

Reason not interviewed: _____

Date returned to HR: _____

**Tundra Lodge Resort, Waterpark & Conference Center
Employment Verification Waiver**

NAME: _____

OTHER NAMES USED: _____

HOME ADDRESS: _____

HOW LONG HAVE YOU LIVED AT CURRENT ADDRESS: _____

PREVIOUS ADDRESS: _____

HOW LONG? : _____

SSN: _____

DATE OF BIRTH: _____

DRIVERS LICENSE NUMBER & STATE OF ISSUE:

In connection with my application for employment at Tundra Lodge Resort, Waterpark & Conference Center, I understand that investigative background inquiries may be made on me including criminal convictions, motor vehicle, social media, credit and other reports. These reports will include information as to my character, work habits, performance and experience along with reasons for termination of past employment from previous employers. Further, I understand that you may be requesting information from various Federal, State, and other agencies which maintain records concerning my past activities relating to my driving, civil and other experiences.

I authorize without reservation, any party or agency contacted by Tundra Lodge Resort, Waterpark & Conference Center to furnish the above mentioned information.

I also release Bays Tundra Lodge Hospitality Corp dba Tundra Lodge Resort, Waterpark & Conference Center, and its employees, from any damage and/or liable acts that may result from obtaining this background check. The above information is used solely for employment verifications, criminal history and credit checks. Falsifying any information on this release form will constitute grounds for immediate dismissal.

I also understand that if I am asked to begin employment prior to successful completion of this background check, my employment is to be considered temporary and is contingent upon the successful completion of this background check.

Applicant's Signature _____

Date _____